

DRIVER DUTIES AND RESPONSIBILITIES

Preparation

- Arrive at the van parking location early enough to ensure that food is delivered by 7:00
- Perform a visual inspection of the van to ensure safe, reliable operation
- Load food and drink prepared by accent cook and label containers
- Load utensils and supplies

Pick up main dish, when prepared at a location other than the main kitchen

- Arrive at the kitchen location
 - Direct/assist in loading food containers into insulated containers and label containers
- Drive to service location

Park in the preferred or designated location adjacent to the food service area

Check in and assist the table captain

- Report delivery specifics
- Identify food and storage locations
- Assist in moving food to the food service area until meal service is complete

Reload the van following meal service

- Return unused food to vehicle storage containers
- Collect and store utensils, etc.

Return to the main kitchen

- Refrigerate overflow food
- Empty and clean beverage container
- Clean utensils, etc. and return to appropriate locations
- Clean any spillage or trash in the van
- Return keys to designated location

Complete the driver's report