

DRIVER DUTIES AND RESPONSIBILITIES

Preparation

- Arrive at the van parking location early enough to ensure that food is delivered by 8:00–15
- Perform a visual inspection of the van to ensure safe, reliable operation
- Load food and drink prepared by accent cook and label containers
- Load utensils and supplies

Pick up main dish, when prepared at a location other than the main kitchen

- Arrive at the kitchen location
- Direct/assist in loading food containers into insulated containers and label containers

Drive to service location

Park in the preferred or designated location adjacent to the food service area

Check in and assist the table captain

- Report delivery specifics
- Identify food and storage locations
- Assist in moving food to the food service area until meal service is complete

Reload the van following meal service

- Return unused food to vehicle storage containers
- Collect and store utensils, etc.

Return to the main kitchen

- Refrigerate overflow food
- Empty and clean beverage container
- Clean utensils, etc. and return to appropriate locations
- Clean any spillage or trash in the van
- Return keys to designated location

Complete the driver's report